

# ANDREA C. BENTLEY

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*Full Stack Web Developer with seven years experience in accounting and healthcare software development and over a decade in education support. Strong drive to create applications that are user-friendly, efficient, adhere to established standards, and are easily maintainable. Known for being thorough, dependable, an exceptional collaborator, yet able to work independently, and a team player. Exemplary written and verbal communication skills.*

## TECHNICAL SKILLS

Javascript, HTML/HTML5, CSS/CSS3, React.js, JSX, jQuery, Bootstrap, Materialize, Node.js, Express, SQL, MySQL, Sequelize, MongoDB, Mongoose, AJAX, Git, JSON, npm

## EDUCATION

**Georgia Tech Professional Education** Atlanta, GA  
*Certificate of Completion in **Full Stack Web Development*** 2020

**Georgia Institute of Technology** Atlanta, GA  
*Bachelor of Science in **Information and Computer Science*** 1991  
With Honor, Cooperative Program, Certificate in Engineering Psychology

## SOFTWARE DEVELOPMENT EXPERIENCE

**Senior Software Engineer** 10/1995 – 09/1998  
**PACS Software** Alpharetta, GA  
Redesigned legacy DOS-based Time and Billing application for Windows from the ground up using Delphi (object-oriented IDE for rapid application development) and TurboPower Orpheus.

**Lead Engineer** 06/1993 – 10/1995  
**Prentice Hall Professional Software** Smyrna, GA  
Developed new features and updated business tax software with yearly tax law changes using Borland Pascal and TurboPower.

**Software Analyst** 06/1991 – 06/1993  
**Gerber Alley** Norcross, GA  
Analyzed client issues to find and solve software defects in hospital information system. System ran on both HP 9000 and DEC VAX mainframes, using Powerhouse, a 4th-generation language from Cognos, and COBOL.

## ADDITIONAL PROFESSIONAL EXPERIENCE

- Registrar/Student Records Clerk** 07/2016 – 07/2021  
***Pinckneyville Middle School*** *Peachtree Corners, GA*  
Register new students, process withdrawals, fulfill records requests, manage student files, maintain student/parent information in database. Through word of mouth, became the query writing resource for many clerks throughout Gwinnett County Public Schools.
- Substitute Teacher** 08/2009 – 05/2016  
***Gwinnett County Public Schools*** *Suwanee, GA*  
Filled in for Teachers (Regular and Special Ed), Paraprofessionals, Resource, Office/Clerical, and Clinic Worker.
- Human Resources/Bookkeeper** 08/2014 – 01/2015  
***North Metro Academy of Performing Arts*** *Norcross, GA*  
Processed payroll, coordinated employee benefits, paid bills, produced financial reports.
- Lead Teacher/Assistant Teacher** 08/2007 – 05/2010  
***Christ the King Preschool*** *Peachtree Corners, GA*  
Developed curriculum and lesson plans as lead teacher for one year, assisted lead teacher with implementing lessons for two years.

## VOLUNTEER EXPERIENCE

- Foster** 2019 – present  
***FurKids Animal Rescue and Shelter*** *Cumming, GA*
- Troop Leader** 2007 – 2020  
**Service Unit Registrar** 2008 – 2013  
***Girl Scouts of Greater Atlanta, Inc. - Norcross Service Unit*** *Norcross, GA*  
Troop Leader: organized fun, interactive, girl-led activities to support and encourage girls to earn badges and high awards. Registrar: process all registrations from the Norcross area; developed Access database to maintain registration information; assisted with maintenance of organization's website.
- Children's Ministries Volunteer** 2004 – 2019  
***Simpsonwood United Methodist Church*** *Peachtree Corners, GA*  
Assisted with various roles in Vacation Bible School; taught Sunday School to various students; assisted the Director with other projects, as needed.
- PTA Volunteer** 2004 – 2013  
***Simpson Elementary School*** *Peachtree Corners, GA*  
Coordinated parent volunteers for 5th grade musical; performed all necessary communication between Music Teacher and parents for the various Chorus performances; volunteered in various other roles.
- Alumna Adviser** 1994 – 2000  
***Alpha Gamma Delta Fraternity, Gamma Phi Chapter, Georgia Tech*** *Atlanta, GA*  
Advised collegiate officers: VP Finance - coordinated financial audit and completed annual tax return; Activities Coordinator - ensured all necessary paperwork was complete for insurance purposes.